

Wortham Oaks Elementary PTO Board
5710 Carriage Cape
San Antonio, TX 78261
President, Lisa Shelton

MINUTES OF MEETING

September 3, 2019

The Wortham Oaks PTO board met at Wortham Oaks Elementary school, 5710 Carriage Cape in San Antonio, TX 78261 at 8:00am. The following members were in attendance:

Melissa Adcox
Carrie Apodaca
Stacey Beasley
Angel Catlin
Sandra Hall
Cici Maron
Yvonne Munoz
Monica Ryan
Sarah Schaff
April Schweizerhof
Lisa Shelton

The meeting was called to order at 8:06am, with the President, Madam Lisa Shelton presiding.

The previous meeting minutes were not read by either secretary, but have been submitted to the President and Treasurer on August 27th, 2019.

The items on the agenda were as follows:

- 1) Amber Leenheer has accepted the Correspondence Secretary position on the Wortham Oaks PTO board.
- 2) Treasury report was estimated to be \$38,55. A draft of the treasury transactions will be given at the board meeting: 10 September, 2019.
- 3) Membership contest: Cici and Amber have created a flyer for a PTO membership drive, the class that has the most members, will win a prize.

4) APEX - one more person is needed to fulfill minimum volunteers needed. The PTO board intends to be present, however opportunities for volunteering should be open to the PTO members and other volunteers.

5) Health Screen - one more volunteer needed.

6) Bricks - the brick vendor will be shuttering the business in preparation for hurricane Dorian. Ms. Shelton will reach out to the vendor after Dorian passes and people return to the evacuated business.

7) First Friday - Pastries and Starbucks along with birthday gifts for August and September will be provided. Ms. Beasley will create a teacher feedback form and submit it to Ms Munoz by Monday, 9 September.

8) Book Fair: one volunteer is needed. Ms. Apodaca will reach out to Melissa for help with bulletin board.

9) Fundraising:

- a. *World's Finest*: consider returning rest of supply after the open house.
- b. *Shirts*: Waiting on the price from the vendor. The order needs to be placed by tomorrow to allow enough time to have the shirts in time for the open house.
- c. *Fall Catalog*: To start October 7 and continue through the 21st.
- d. *Ozark Delights*: PTO was in favor of putting through an order of original flavor lollipops.
- e. Bike Rodeo: Officer Worley will be leading the event. The event is scheduled for October 10. PTO intends to have bikes and helmets donated for the event.
- f. Chipotle: flyers are currently in circulation.

10) Grandparents Day: Sarah Schaff of Local Reality to sponsor event. PTO to attend to gain members and inform.

11) Never Been Absent (NBA) - First NBA will be held 25 October, Followed by March 20 and May 28. Need help a bulletin board.

12) Apple Club: 29 August, 14 people volunteered and stayed 1 hour longer than expected (3 in total) to complete all of the work.

The PTO will meet again on September 17 @8am. The meeting was adjourned at 9:06AM.

Respectfully submitted,

Stacey Beasley
Wortham Oaks PTO Recording Secretary